

**OFFICE OF
CHIEF ELECTORAL OFFICER, ASSAM**
4th FLOOR, C-BLOCK, JANATA BHAWAN, DISPUR, GUWAHATI-781022, ASSAM

ELE.208/2011/248

Dated: 23rd November, 2022

To

1. Deputy Commissioners & Sub-Divisional Officers (Civil), as District Election Officer (DEO), all Election Districts of Assam
2. Director of Higher Education, Govt. of Assam
3. Director of Secondary Education, Govt. of Assam
4. Director of Technical Education, Govt. of Assam
5. Director of Medical Education, Govt. of Assam

Subject: Special Camps at Educational Institutes to facilitate registration of New Voters

Reference:

1. Letter No: ELE.81/2022/85, Dated: 11th November, 2022
2. Letter No: ELE.81/2022/83, Dated: 14th November, 2022
3. Letter No: ELE.208/2011/243, Dated: 18th November, 2022

Madam / Sir,

In reference to the subject cited above, the letters under reference and the meeting held at the office of the Chief Electoral Officer, Assam, on 23rd November, 2022, along with concerned Departments, I am directed to convey that, as part of the Election Commission of India's special focus on registration of New Voters (Target Age group-17 to 21 years) and **8th December, 2022, being the last day of submission of claims and objections** under Special Summary Revision-2023 (SSR-2023), the following important actions are to be taken by the Districts to facilitate registration of new voters as per ECI's instructions conveyed vide letters already forwarded through letters under reference (copies enclosed):

1. **Set up Special Camps** for new voter registration at Educational Institutes (both Government & Private), having prospective voters of the target age group mentioned above. These camps are to be held across all the targeted institutes on various days during the period- 30th November 2022 to 3rd December 2022.
 - To be arranged by the DEOs in coordination and consultation with relevant officials of Education Department under their jurisdiction. (For both Government & Private Institutes). The persons facilitating the registration of students should be **well versed with both the online & offline process of new voter registration**. In addition to Voter Helpline App / Garuda App on smart phones, <https://nvsp.in> (<https://voters.eci.gov.in> for Assam) on Laptop / Computer with internet connectivity, offline Form-6 should also be made available at these camps.
 - Officials of Education Deptt. shall designate a Nodal Officer from each institute for coordination with the District Officials.
 - Promotion of the dates of special camp: O/o the DEO / Designated Nodal Officer of the institute shall make enough publicity about the camps to ensure maximum turnout of students for registration, through Miking, Posters, Announcement in the Institutes. In this regard, this office will also provide soft copies of a Poster Sized Creative (English & Assamese), which are attached in the email through which this letter is

being sent for printing & display at prominent locations in the Educational Institutes only.

- **DEOs** are requested to report to this office on the number of institutes covered and the number of new applications received through these camps, **latest by 5th December, 2022** along with the best 2 photographs in high quality (2 nos. only) of the camps in their respective Election Districts for sharing with the Election Commission of India.
2. **Provide a Dedicated Space** on Educational Department's / Institute's websites, where a link for "**Registration of New Voters**" is to be given. The link would direct the applicant to Form-6 on NVSP Portal. *{The links to be given are: <https://www.nvsp.in/> or <https://voters.eci.gov.in> & promotional creatives for the websites (English- 5 Nos. & Assamese-4 Nos.) are given as attachment in the email through which this letter is being sent.}*
 3. **A Field Embedded** towards the end of all online forms of Educational Institutes / Department, with the tagline "**Application Form to be a new Voter**" which will be hyperlinked to NVSP portal. *{The links to be given are: <https://www.nvsp.in> or <https://voters.eci.gov.in> }*
 - **Education Department** is requested to share with this office, the websites & online forms wherein the links for new voter registration as mentioned in **point no 2 & 3 above** are given, **latest by the 30th of November, 2022**, so that the information can be shared with the Election Commission of India.

It is also to be brought to the notice of all concerned that, a **dedicated Asst. Electoral Registration Officer (AERO)** for each Legislative Assembly Constituency is to be appointed as per the instruction of Election Commission of India, for targeted efforts for registration of prospective voters (Refer to letter at Sl.No.1 under reference). This dedicated AERO shall provide coordination & support as per ECI's instructions.

You are requested to ensure maximum registration of the targeted age group through these special camps.

This is for your kind information and necessary action.

Enclosed: As stated.

Yours faithfully


Joint Chief Electoral Officer
Assam

Memo No: ELE.208/2011/248-A

Dated: 23rd November, 2022

Copy to:

1. Mission Director, Axom Sarba Siksha Abhiyan Mission. You are requested to instruct the District Officials under your jurisdiction to provide the details of all Private Educational Institutes having prospective voters of the target age group to the DEOs, so that Private Institutes are also covered under this drive.
2. Secretary Coordination, O/o the Chief Secretary, Assam, for kind appraisal of the Chief Secretary.
3. Secretary to the Govt. of Assam, Deptt. of Higher Education
4. Secretary to the Govt. of Assam, Deptt. of School Education
5. Secretary to the Govt. of Assam, Deptt. of Medical Education & Research

} For information
& necessary
action



**OFFICE OF
CHIEF ELECTORAL OFFICER, ASSAM
4th FLOOR, C-BLOCK, JANATA BHAWAN, DISPUR, GUWAHATI-781022, ASSAM**

ELE.208/2011/243

Dated: 18th November, 2022

To

1. Secretary to the Govt. of Assam, Deptt. of Higher Education
2. Secretary to the Govt. of Assam, Deptt. of School Education
3. Secretary to the Govt. of Assam, Deptt. of Medical Education & Research
4. Director of Higher Education, Govt. of Assam
5. Director of Secondary Education, Govt. of Assam
6. Director of Technical Education, Govt. of Assam
7. Director of Medical Education, Govt. of Assam

Subject: Collaboration for Maximizing Registration of Prospective and Eligible Voters (17-19 years)

Reference: 1. Letter No: 23/AERO/2022-ERS, Dated: 7th November, 2022 (enclosed)
2. Letter No: ELE.81/2022/83, Dated: 10th November, 2022 (enclosed)

Madam / Sir,

In reference to the subject cited above and the letter under reference, I am directed to convey that Special Summary Revision-2023, has started with the publication of integrated draft electoral roll on the 9th of November, 2022. In addition to the Commission's consistent efforts throughout the year for encouraging and increasing the enrollment in the 18-19 age group, special focus is given during the Special Summary Revision period towards this cause. The Election Commission of India, as a new initiative, has introduced four qualifying dates from the current Special Summary Revision. The four qualifying dates will be 1st January, 1st April, 1st July and 1st October. Eligible Indian citizens above 17 years of age will be able to apply in advance for registration of their names in the electoral roll. However, their applications will be processed on or after any of the aforementioned qualifying dates, on which they attain 18 years of age.

In view of the above and to have better facilitation and coordination for maximizing registration of prospective and eligible voters, a meeting has been scheduled at the office of the Chief Electoral Officer, Assam, on 23rd November, 2022, at 11:00 AM. Agenda of the meeting is as under:

1. Dedicated Assistant Electoral Registration Officers (AEROs) will be notified by ECI for each Assembly Constituency, who will make targeted efforts for registration of prospective new voters at the level of recognized educational institutions.
2. How can the Education related departments help in enhancing enrollment of prospective and eligible electors?

3. A dedicated space on Educational Institute's website, where a link for "registration of new voters" along with awareness slogans may be given. The link would direct the applicant to Form-6 on NVSP Portal.
4. Office of Chief Electoral Officer would provide creatives of Posters which can be printed and put up by the institutes in their premises / notice boards.
5. A field embedded towards the end of online forms of Educational Institutes, with the tagline "Application Form to be a new Voter" which will be hyperlinked to NVSP portal.
6. Information / data on number of students in the target age groups (17-19 years).
7. Any other points / inputs / support which will help in enhancing registration of prospective and eligible voters.

You are requested to attend this meeting with relevant inputs and information which will help us in facilitating Maximizing Registration of Prospective and Eligible Voters (17-19 years).

Enclosed: As stated.

Yours faithfully



Joint Chief Electoral Officer
Assam

Memo No: ELE.208/2011/243-A

Dated: 18th November, 2022

Copy to:

1. Staff Officer to Chief Secretary, Assam, for kind appraisal of the Chief Secretary.



Joint Chief Electoral Officer
Assam

ELECTION COMMISSION OF INDIA
NIRVACHAN SADAN, ASHOKA ROAD, NEW DELHI -110001

No.23/AERO/2022-ERS

Dated: 7th November, 2022

To,

The Chief Electoral Officers of all States & UTs

Subject: - Appointment of dedicated AEROs-regarding.

I am directed to refer the subject cited and to state that Commission's endeavor has always been to keep the electoral roll updated and error free, which forms a basis for free, fair and inclusive elections. Accordingly, the electoral roll is updated regularly through the Annual Summary Revision and continuous updation is done with focus on the registration of new/prospective electors. In spite of all efforts, it has been observed in the past that the registration of young electors in age group of 18-19 was not at the desired level.

2. The Commission, having considered all the factors relating to such low registration of young electors, especially in the age group of 18-19 and pivotal role of educational institutions where the majority of these voters are found, has directed that an AERO dedicated for this purpose shall be appointed/assigned to each assembly constituency, to make targeted efforts for registration of prospective electors at level of recognized educational institutions within the area of his assembly constituency broadly on the lines as enumerated below:

(i) AERO shall hold regular meetings with Electoral Literacy Club (ELC) of the educational institutions falling under the jurisdiction of his assembly constituency and make them aware about process for enrolment and timelines to file application for registration. During such meetings/correspondence with Electoral Literacy Club (ELC) of educational institutions, an account of number of young prospective electors should be obtained to get a realistic data of such persons.

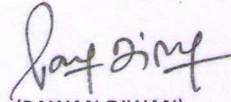
(ii) AERO shall organize Special camps during revision activities in the educational institutions, to create awareness about the elector's registration process and also encourage them to file the advance claims for registration as electors through online portals like NVSP/VHA/VP etc.

(iii) AERO shall encourage online submission of Forms, whereas in those cases where online submission of applications is not possible due to poor internet penetration or otherwise, the AERO will make efforts to get Form-6 submitted by the applicant through physical mode of application. The applications received in physical Form-6 and pertaining to his/her constituency will be digitized and processed. As the number of students in an educational institution may not belong to the AC of AERO concerned, physical forms of such applicants will be digitized and sent to concerned ERO through ERO NET for further necessary action. For the purpose, a login ID will be provided to AERO.

(iv) AERO shall maintain institution wise quarterly data of all such forms processed from the campuses of educational institutions. This would help in analyzing the percentage of registration against the eligible applicants and devise the strategy to target the unrolled applicants.

4. Compliance report of having appointed such AEROs for the above mentioned purposes and their joining should be sent to the Commission by 15th Nov, 2022.

Yours faithfully,


(PAWAN DIWAN)
SECRETARY

Govt. of Assam
Office Of The Chief Electoral Officer, Assam
Dispur, Guwahati-6

No. ELE.81/2022/83

Dated Dispur, the 14th November, 2022.

To
The Chief Secretary,
Assam

Sub: Facilitation of the enrolment of prospective voters from the campuses of educational institutions –regarding.

Sir,

With reference to the subject cited above, I would like to forward herewith Election Commission of India's Letter No. 23/AERO/2022-ERS, Dtd. 7th November, 2022, regarding measures to be taken in respect of facilitating the enrolment of prospective voters from the campuses of educational institutions during the ongoing special summary revision of electoral rolls w.r.t 01/01/2023 as the qualifying date. You are requested to kindly issue necessary instructions to all concerned for achieving the desired outcome.

Enclo. As stated.

Yours Faithfully,

Chief Electoral Officer, Assam
Dated Dispur, the 14th November, 2022

Memo No. ELE.81/2022/83-A
Copy to:

- 1) Senior most Secretary of Higher Secondary Education Department for kind information and necessary action.
- 2) Senior most Secretary of Higher Education Department for kind information and necessary action.
- 3) Senior most Secretary of Technical Education Department for kind information and necessary action.

By order, etc

Chief Electoral Officer, Assam

o/c

By Post/ Email

ELECTION COMMISSION OF INDIA

NIRVACHAN SADAN, ASHOKA ROAD, NEW DELHI -110001

No. 23/AERO/2022-ERS

Dated: 7th November, 2022

To,

The Chief Secretary/Administrator,
Of all States/UTs.

Subject: - Facilitate the enrolment of prospective voters from the campuses of educational institutions -regarding.

I am directed to refer to the subject cited above and to state that the electoral rolls are prepared and revised, subject to the overall superintendence, direction and control of the Election Commission of India under Article 324 of the Constitution, in accordance with the provisions of Representation of People Act, 1950 and Registration of Electors Rules, 1960.

2. The Election Commission of India has always been committed for conducting free, fair and inclusive election, for which an error free and updated electoral roll is prerequisite. The electoral roll is updated regularly through the Annual Summary Revision and continuous updation, wherein special focus is given on registration of new/prospective electors, who are/would be eligible for registration in electoral roll.

3. Earlier, the registration in electoral roll was done with respect to one qualifying date i.e. 1st January of the coming year, however with the recent change in registration process; provision of four qualifying dates have been introduced, i.e. 01st January, 01st April, 01st July and 01st October of the year in which the final publication of electoral roll is done. The said provisions have enabled the more number of prospective electors to submit advance application/claim for registration in Form-6, upon the draft publication of electoral roll, usually done in November every year.

4. The registration of new/prospective electors has always been a challenging task, and in spite of Commission's consistent efforts for encouraging and increasing the enrollment in 18-19 age group, there has always been a shortfall in the registration number. As majority of such prospective electors are part of the educational institutes, the Commission feels that registration of young/prospective electors can be maximized through active participation of education institutions by providing:-


(i) A dedicated space on institutions websites where a link for “registration of new voters” along with awareness slogans may be given, to encourage the students for their registration as electors; this link would direct the applicant to Form 6-“Registration of New Voter” on NVSP portal

(ii) A field embedded towards the end of registration/examination form with tagline **“application form to be a new voter”**. A click on the same would direct the applicant to Form 6-“Registration of New Voter” on NVSP portal, by hyper-linking the tagline with portal.

5. Further, I am also directed to convey that suitable instructions may also be issued to education Department/Boards to include the Electoral Literacy in Curricula, Co-Curricula and Extra curricula at the school level. This has also been taken up with the Union Ministry of Education, GOI and the Ministry has assured for necessary revision in the National Curriculum framework (NCF). You are, therefore, requested to devise necessary framework for the inclusion of Electoral Literacy in the school curriculum of your state, in consultation with the Chief Electoral Officer of the concerned state/UT.

6. Accordingly, it is requested to send suitable communications in this regard to educational department/universities/Boards falling under the purview of your State/UT to facilitate the enrolment of young/prospective electors in the electoral roll.

Yours faithfully,


(NARENDRA N. BUTOLIA)
SENIOR PRINCIPAL SECRETARY

Copy to: Chief Electoral Officers of all the States/UTs

Govt. of Assam
Office Of The Chief Electoral Officer, Assam
Dispur;; Guwahati-6

No. ELE.81/2022/85

Dated Dispur, the 11th November, 2022.

To

The Deputy Commissioner & Sub-Divisional Officer
As District Election Officer,

Sub : Appointment of dedicated AEROs –regarding.


Sir,

With reference to the subject cited above, I am directed to forward Election Commission of India's Letter No. 23/AERO/2022-ERS Dtd. 7th November ,2022, regarding appointment/assignment of dedicated AERO in each assembly constituency.

You are requested to take necessary action and report to this office at the earliest.

Enclo. As stated.

Yours Faithfully,


Deputy Secretary & Joint CEO
Election Deptt. Assam Secretariat.